

Office of Professional Development  
Online Individual Course Registration Form

Please enter all the requested information and print out the completed form. Have your supervisor sign and either mail or fax to the Office of Professional Development. 410-260-3612.

PLEASE NOTE: Classes start 8:30 am and end at 3:30 pm unless otherwise indicated.

Employee Name:			
Work Location (Please complete <b>one</b> of the following):			
District #	Circuit Court County:	COA:	CSA:
AOC (please specify):		Court Related Agencies (please specify):	
Work Address:		Work Phone:	
Street Address:		City:	State: Zip Code:
<b>Please check if:</b> <input type="checkbox"/> Commissioner <input type="checkbox"/> County Employee <input type="checkbox"/> State Employee			
<b>PLEASE NOTE: WE MUST HAVE A WORK E-MAIL ADDRESS FOR YOU AND/OR YOUR SUPERVISOR IN ORDER TO CONFIRM YOUR REGISTRATION! Please print clearly!</b>			
Work E-mail address:			
Supervisor's Name:			
Supervisor's Signature (REQUIRED):			
Supervisor's E-Mail Address:		Supervisor's Phone:	
Class Title		Class Date	Location
1.			
2.			
3.			
4.			

Inclement Weather Policy  
Call the AOC Information Line  
(410-260-1555). Courses will be  
postponed if liberal leave policy is  
in effect or if the Administrative  
Office of the Courts is closed.

The Office of Professional Development  
Judiciary Education and Conference Center  
2011-D Commerce Park Drive  
Annapolis, MD 21401  
Phone: 410-260-3601  
Fax: 410-260-3612  
E-Mail: OPD@MDCOURTS.GOV